BIGMUN 2026
Committee name (abbreviation)

Research Report Guide

Topic 1: The question of writing a correct research report

(Both Student officers' names)

How to Write a Research Report:

This document aims to inform Student Officers of the standardised format which research reports for Birkerød Gymnasium's Model United Nations conference (BIGMUN) use. Below, Student Officers will find an outline which we would like for them to follow, along with a brief explanation of what each section of the report should contain.

Format:

Please write your research report in Times New Roman size 12, and with line spacing 1.15. Page numbers should be at the bottom centre of each page, and there should be a front page and subtitles following the format on this guide. We expect footnotes to follow were necessary, throughout the whole report. The report should be consistent written with British spelling, as that is the standard used at BIGMUN.

Expectations:

The BIGMUN organising team expects that every topic has a corresponding research report, each numbering at around five pages. Furthermore, all non-original information must be cited and referenced, as this will also aid the delegates in conducting their research. Hence, we also recommend that Student Officers cite at least five sources in the bibliography, for each topic. There is no required citation format, as long as the format used is consistent across all the research reports for the committee.

Research reports are non-biased, whilst displaying a plethora of opinions on the topic at hand. Meanwhile, we require that all research reports maintain a professional tone.

Outline:
1. Introduction
2. Definition of Key Terms
3. Background Information
4. Major Countries and Organisations Involved
5. Relevant UN Resolutions
6. Previous Attempts to Solve the Issue
7. Possible Solutions
8. Bibliography

Introduction:

The introduction should be a brief paragraph, indicating what the delegates will read, and giving a general overview of the topic. It should give a brief contextual introduction to the topic and concisely sum up the report as a whole.

Definition of Key Terms:

Student Officers should identify the key terms, frequently used in the research report and where possible phrase his/ her own formulation to the definition. Otherwise, dictionary

definitions are also in order, however these need to be cited.

Background Information:

For the background information, we require that you go as far back as you will consider relevant, in order to adequately describe the emergence of the conflict. Essentially, what this section aims to do, is to give a relevant contextual understanding of how the issue in question came about and what stages it has gone through, throughout its existence. If the Student Officer prefers, they can write the background information as a timeline, denoting major breakthroughs and vital stages in the progression of the issue in question. It should be noted that some topics lend themselves very well to the use of timelines (e.g. "Reaching a peaceful solution in the Korean Peninsula (1950)", in HSC), while others do not (e.g. 'Combating Female Infanticide, in UNICEF). Please make sure that you specify which time- period is in question, using accurate dates.

Major Countries and Organisations Involved:

In this section, please indicate all of the nations and organisations that are large stakeholders in the issue. Identify each of such and give a brief description of its involvement and the outcome that it would preferably see.

Relevant UN Resolutions:

In this section, the Student Officer authoring the research report, should list the resolutions passed by the United Nations that have relevance to the issue at hand.

Furthermore, if relevant, the Student Officer should indicate which articles of the United Nations Charter and Universal Declaration of Human Rights are in question, when discussing certain issues.

Previous Attempts to Solve the Issue:

In this section, the Student Officer will indicate the previous attempts that have been made, at solving the issue at hand. It is recommended that the connection be made between the major nations and organisations, along with their role in said attempt. Previous UN resolutions should also be referred to here.

Possible Solutions:

The Student Officer should indicate what possible viewpoints that can be taken regarding the issue. Furthermore, it is expected that some suggestions be made, highlighting exactly what it is that the chairs would like the discussion to revolve around. These suggestions should aim to make debate more interesting, reflecting many different and contrasting viewpoints on the topic.